Minutes
College of Design Faculty Assembly
Friday, February 22, 2013

Present:
Architecture: Greg Donofrio, Jim Lutz, Julia Robinson
Apparel Design: Missy Bye, Marilyn DeLong, Lucy Dunne
Graphic Design: James Boyd Brent, Sue Chu, Brad Hokanson, Daniel Jasper, Steven McCarthy, Barbara Martinson, Carol Waldron
Housing: Bill Angell, Marilyn Bruin, Jeff Crump, Becky Yust, Ann Ziebarth
Interior Design: Abimbola Asojo, Stephanie Zollinger
Landscape Architecture: John Koepke, Joe Favour David Pitt,
Retail Merchandising: Hyumjoo Im, Hye-Young Kim, Juanjuan Wu
Research & Outreach, Interdisciplinary: Pat Hemmis

Regrets: Bill Conway, Kathleen Harder, Cynthia Jara, Lance LaVine, Caren Martin, Lin Nelson Mayson, Ozayr Saloojee, Kate Solomon, Billy Weber
On Leave: Denise Guerin, Kim Johnson, A. Piotrowski, Juanjuan Wu
Staff: Kathy Witherow

I. Call to Order: Barbara Martinson called the meeting to order at 9:05

II. Approval of 12/7/2012 Minutes. Minutes approved; 1 abstention

III. Brief Report from Senators/Standing Committees:

Senate: no report

FCC (Joe Favour): committee discussed plans for a joint meeting in March with the Adjunct Faculty Consultative Committee. They also discussed the use of student evaluations in faculty reviews. Clarity is needed on how evaluations get used and how faculty can respond to negative comments.

Curriculum (John Koepke): A major proposal will be forthcoming from Architecture for discussion at the next meeting. Recent meeting dealt with housekeeping issues.

Faculty Leave (Greg Donofrio): Committee met last week, recommendations were compiled by HR’s Carrie Vigen and forms are now in the Dean’s office

Diversity (Abi Asojo): Faculty are asked to encourage students to attend a diversity and design event scheduled for March 1 and 2. Information is on the website.

Honors & Awards: Announcement is out; faculty are encouraged to nominate colleagues. Awards event is scheduled for Friday, May 3.
Exhibitions (written report from Lin Nelson Mayson): The Exhibitions & Collections working group will meet later this semester to review revised Collections Policy and Collections Procedures documents that will include new processes for object accession and deaccession based on national museum best practices. In the fall, GMD plans to convene one or two "think sessions" (possibly using Art of Hosting techniques) to explore collection growth to support CDes' academic programs. Based on those discussions, GMD staff will work on a collections plan that will help guide future growth.

Academic Technology: no report

Interdisciplinary (Pat Hemmis): Food and Design course was approved. Committee discussed various issues related to the design minor.

Adjunct Faculty Consultative Committee: no report

IV. Old Business:

a. Julia Robinson agreed to take on the role of Vice Chair of Faculty Assembly

b. Academic Structure (Barbara Martinson): The committee met once and developed a brief survey for faculty. The survey was distributed to those present and will also be distributed to all faculty via email. Responses will be collected and incorporated into the committee’s report. Final report will be presented at the May Faculty Assembly. Committee is looking at colleges within the University and at peer institutions around the country.

V. New Business:

a. Pulse Survey (Barbara Martinson): Survey is posted on the governance site. A few questions were highlighted for discussion.

b. Suggested changes to the Constitution/Bylaws (Barbara Martinson): Barbara and Kathy Witherow reviewed the documents and made some suggestions for edits, including a change to the faculty assembly meeting schedule: one faculty assembly per semester and one college assembly per semester. The next step is to present the proposed edits to FCC for review and discussion.

VI. Dean’s update

• PowerPoint of Brad Hokanson's presentation is posted on the governance site.

Meeting adjourned at 10:20

Minutes submitted February 27, 2013